



## Measure L Citizens' Oversight Committee

1<sup>st</sup> Floor City Council Conference Room Area 'B'

Monday March 17, 2014

### APPROVED MINUTES

#### COMMITTEE MEMBERS

George 'Andy' Anderson, Lance 'Scott' Garver,  
Michael Petersen, Phil Salvatore, Eddie Thomas

#### Regular Meeting – 5:30 p.m.

This meeting room is wheelchair accessible. Accommodations and access to City meetings for people with other handicaps may be requested of the City Clerk (499-5002) five working days in advance of the meeting.

**CALL TO ORDER:** Meeting was called to order at 5:30

#### ROLL CALL

Present: M. Petersen, P. Salvatore, S. Garver, E. Thomas,  
Absent: A. Anderson, Dennis Speer, R. McQuiston  
Staff: Chief R. Strand, K. Harker

**APPROVAL OF AGENDA** Motion To Approve Agenda Was Made By Mr. Thomas., Seconded by Mr. Salvatore. Motion Carried By Voice Vote of 4 Ayes, 0 Nays, 1 Absent, 0 Abstain

**APPROVAL OF MINUTES** Motion To Approve Minutes of February 24, 2014, Meeting Was Made By Mr. Salvatore Second by Mr. Garver Motion Carried By Voice Vote of 4 Ayes, 0 Nays, 1 Absent, 0 Abstain.

#### PUBLIC COMMENT OF ITEMS NOT ON THE AGENDA

- Public Comment opened at 5:31
- Stan Ratorja – would like to have this committee ask the City Council for an executable General Budget before the Measure L Budget. Public comment closed at 5:32

#### DISCUSSION AND OTHER ACTION ITEMS

- **Changes of Final Report and Confirmation of Budgetary Numbers**

Chair showed changing of the wording "Budget of the Fiscal Year" from FY 13 to FY 12-13 in the figure 3.1 and 3.2. Mr. Ratorja was wondering if the committee really wanted to show the actual or projections of the FY 13-14. The committee thought it would be a good idea to show information that they had to show anything that can be compared to. The Chair and Mr. Salvatore discussed the new tables that they placed into the Annual Report that they received information from their meeting with the Finance Department. Mr. Salvatore explained to the Committee the Gas Tax expenditures as it happened in the FY 12-13. Mr. Garver asked about the amount of funds that went into the Gas Tax Funds. This actually filled a negative number in the Gas Tax Fund as it funded a deficit or a loan that needed to be paid into the Wastewater Fund.

Discussed the Measure L Project Code 20 MSRL and how it is used amongst the line items for the Gas Tax and Police Department Projects. There is a booking keeping of unallocated funds for Measure L that was rolled over into the FY 13-14. Ms. McQuiston is keeping track of this so that there is a budgetary accounting for it. The Chair and Mr. Salvatore discussed the Table 6-1.

The Committee discussed having the table show the unallocated amount for the FY 13-14. The Chair asked for Mr. Salvatore to update table 6-1 but to include the category and proportion allocation. Do we have any other changes to the document? Mr. Garver traced the funding of Gas Tax through the tables. The expenditure table will need to go into the Annual Report. The Committee feels that the Executive Summary and the Summary of Findings are where most of the community will look if the tables are easy to read. The Chair discussed the appendices. The Committee discussed the Measure L Revenue Expenditure Report from 8/22/13 for the Community to have in the appendices. The Committee agreed thought that it would be important to have the history of documents in the report. Do we include all of the appendices that the final report should have? The Chair felt that the Annual Report should have a appendix of the project code when received by the Finance Department. The Committee agreed to place in all of the appendices. Finalizing the report will take just a few hours of formatting the changes and will be easy and just need to get the information to Tess. We should be able to get this done and ready for the next meeting. The only issue will be if we are unable to get the information from the Finance Department.

**Public Comment:**

Stan Ratorja - Table 3-4 the 579K we didn't know we have money until the end of the fiscal year. No discussion. No budget amendment. Mr. Salvatore was told by finance that the original authorization by finance of borrowing authorized the repayment.

- **Amending Resolution for the Final Report**
  - **Discuss and Approve the Resolution**
  - **Options 1,2,3 as presented**

Karen Harker discussed the three Resolution Options presented to the Committee. **Option 1** showed The Annual Report being submitted by the 2<sup>nd</sup> City Council Meeting in March and the other report being done after the Fiscal Budget being prepared. **Option 2** had the Annual Report being submitted by the 2<sup>nd</sup> City Council Meeting in March with the 3 quarterly dates the same as we have them now. **Option 3** has the Annual Report submitted by the 2<sup>nd</sup> City Council Meeting in March with the 3 quarterly dates of June, September, and December. The Committee discussed the pros and cons to each Option and made the decision to move towards Option 1. Mr. Salvatore felt Option 1 would be good with the exception of a report at the mid – year budget revisions. Mr. Garver likes Mr. Salvatore's idea and then doing reports at major revisions or praise the Council for what they did. Mr. Thomas is fine with Option 1. Mr. Petersen is good with Option with the amendment to read at the end of 2 (a) *“and the budgeted use of Measure L Funds for the current year”*. There was *A Motion To Approve Resolution No.14 -Option 1 A Resolution Of The Measure L Citizens Oversight Committee Of The City Of Ridgecrest Clarifying Decorum, Meetings, And Agenda For Committee Meetings Rescinding Resolution No 13-01 as amended Was Made By Mr. Thomas Second by Mr. Salvatore Motion Carried By Voice Vote of 4 Ayes, 0 Nays, 1 Absent, 0 Abstain.*

- **Discussion of Presentation to Council**

The Chair opened the discussion with when the committee will be able to present to the City Council. The April dates would be April 2<sup>nd</sup> and April 16<sup>th</sup> do we have a preference. The committee discussed the dates of Council meeting. It is the intention that the committee will try to wrap up the final report on Monday March 24, 2014 and have a presentation done by April 7, 2014 so that they can be ready to present on the April 16<sup>th</sup>.

- **Approval of Final Report – TABLED UNTIL NEXT MEETING**

Due to the size or varies topics in the Measure L Citizen's Oversight Committee following motions are being requested to approve each section of the Final Report:

1. *Motion To Approve the Executive Summary of the Annual Report of the Measure L Citizen's Oversight Committee Was Made By Mr., Seconded by Mr. Motion Carried By Voice Vote of Ayes, 0 Nays, 0 Absent, 0 Abstain.*
2. *Motion To Approve the Table of Contents of the Annual Report of the Measure L Citizen's Oversight Committee Was Made By Mr. , Seconded by Mr. Motion Carried By Voice Vote of Ayes, 0 Nays, 0 Absent, 0 Abstain.*
3. *Motion To Approve the Introduction of the Measure L Citizen's Oversight Committee of the Annual Report of the Measure L Citizen's Oversight Committee Was Made By Mr. Thomas, Seconded by Mr. Anderson Motion Carried By Voice Vote of Ayes, 0 Nays, 0 Absent, 0 Abstain.*
4. *Motion To Approve the Section 2 Origin and Purpose of the Measure L Citizen's Oversight Committee of the Annual Report of the Measure L Citizen's Oversight Committee Was Made By Mr., Seconded by Mr. Motion Carried By Voice Vote of Ayes, 0 Nays, 0 Absent, 0 Abstain.*
5. *Motion To Approve the Section 3 City Budget Analysis of the Annual Report of the Measure L Citizen's Oversight Committee Was Made By Mr., Seconded by Mr. Motion Carried By Voice Vote of Ayes, 0 Nays, 0 Absent, 0 Abstain.*
6. *Motion To Approve the Section 4 Record of Actions Concerning Measure L Funds of the Annual Report of the Measure L Citizen's Oversight Committee Was Made By Mr., Seconded by Mr. Motion Carried By Voice Vote of Ayes, 0 Nays, 0 Absent, 0 Abstain.*
7. *Motion To Approve the Section 5 Public Comments of the Annual Report of the Measure L Citizen's Oversight Committee Was Made By Mr., Seconded by Mr. Motion Carried By Voice Vote of Ayes, 0 Nays, 0 Absent, 0 Abstain.*
8. *Motion To Approve the Section 6 Summary of Findings of the Annual Report of the Measure L Citizen's Oversight Committee Was Made By Mr., Seconded by Mr. Motion Carried By Voice Vote of Ayes, 0 Nays, 0 Absent, 0 Abstain.*
9. *Motion To Approve the Section 7 Future Reports of the Annual Report of the Measure L Citizen's Oversight Committee Was Made By Mr., Seconded by Mr. Motion Carried By Voice Vote of Ayes, 0 Nays, 0 Absent, 0 Abstain.*

10. *Motion To Approve the Section 8 References of the Annual Report of the Measure L Citizen's Oversight Committee Was Made By Mr., Seconded by Mr. Motion Carried By Voice Vote of Ayes, 0 Nays, 0 Absent, 0 Abstain.*
11. *Motion To Approve the Section 9 Distribution of the Annual Report of the Measure L Citizen's Oversight Committee Was Made By Mr., Seconded by Mr. Motion Carried By Voice Vote of Ayes, 0 Nays, 0 Absent, 0 Abstain.*
12. *Motion To Approve the Section 10 Appendices of the Annual Report of the Measure L Citizen's Oversight Committee Was Made By Mr., Seconded by Mr. Motion Carried By Voice Vote of Ayes, 0 Nays, 0 Absent, 0 Abstain.*

## **CITIZENS' OVERSIGHT COMMITTEE COMMENTS**

Phil Salvatore – No Comment

Scott Garver – Apologized to the Committee for double booking last week and let the other group know that the dates of this committee and it will not happen again.

Eddie Thomas – No Comment

Michael Petersen – Thanked the group for continuing with the Annual Report

## **SUPPORT STAFF COMMENTS**

Chief Strand– Thanked Mr. Garver that you volunteer for Teen Court as it is a very important part of our community.

Karen Harker – Thanked the Committee for moving forward with a new Resolution. Felt that is would produce a good quality Annual Report and Mid-Year Report.

## **FUTURE AGENDA ITEMS**

- **Changes of Final Report and Confirmation of Budgetary Numbers**
- **Discussion of Presentation to Council**
- **Approval of Final Report**
- **Executable Budget of the General Fund before Measure L Funding**

## **NEXT MEETING:**

- **March 24, 2014**

**ADJOURNMENT: Meeting was adjourned at 7:10**